Mandarin Immersion Magnet School (MIMS) After School Program SPRING 2019 REGISTRATION BEGINS MONDAY, DECEMBER 10

FORMS ARE AVAILABLE FOR VIEWING AND DOWNLOADING ONLINE BEGINNING SATURDAY, DEC. 8

http://www.houstonisd.org/domain/39415

NOTE: All Registrations are on a first come first serve basis

ASP Staff will be available in the Commons Area on Dec. 10 beginning at 8:00 AM

Registration Info	Dates	Where
On Site Early Registration	December 10-19	MIMS ASP Office
*Register Early-\$15.00 Registration Fee	For assistance, you may stop by the Commons Area after 1:30 PM (Mon-Fri)	Commons Area
On Site Late Registration	Beginning January 7	MIMS ASP Office
*Register Late-\$25.00 Registration Fee	(Registration may be processed for your child to begin by Wednesday, January 9	Commons Area
Add-Drop Deadline	Until January 25	MIMS ASP Office
·		Commons Area
Extended Day	January 7 – May 31	On Site
SPRING 2019 Enrichment Classes	January 14-May 24	On Site

After School Ext Day & Enr Options Offered for Spring 2019

Option Type	Until?	Biweekly Cost	Spring 2019 Total	1 Time Supply Fee
Full Time	6:30 PM	\$110.00	\$1060.00	\$25.00
Half Time	5:30 PM	\$100.00	\$965.00	\$25.00
Full Time Occ 5 Units	6:30 PM	\$75.00/set/in Full		\$25.00
Half Time Occ 5 Units	5:30 PM	\$55.00/set/In Full		\$25.00
Bridge Enr to 2 nd Class	4:45-on	\$80.00/day		\$10.00
Spring Early Dismissal (2)	3:50 PM	\$30.00/In Full		\$10.00
Spring Enrichment Classes	4:15-5:15 5:20-6:20	See schedule in this packet		4 Month Pymt Plan
Morning Care (without daily ASP) Morning Care/Daily discounted	7:00-8:00		\$385.00	\$0.00
for Full/Half Time ASP	7:00-8:00		\$195.00	\$0.00

Do not delay...register ASAP so that your services may begin on Monday, January 7.

Extended Day Payment Plan Due Dates for Spring 2019:

Bi Weekly: At Dec Registration, Jan 18, Feb. 1, Feb. 15, March 1, March 22, Apr 5, Apr 18, May 3, May 17

4 Month: At Dec Registration, Feb. 1, Mar 1, Apr 5

4 Month Spring Payment Plan Due Dates for Enrichment Classes

At Dec Registration, Feb. 1, Mar 1, Apr 5

Make your money order OR check payable to: Mandarin Immersion Magnet School

All outstanding balances must be paid before registration is accepted

Any outstanding balances as of Dec. 7 of \$100.00 or greater will be rolled over to the Spring 2019 with a \$25.00 rollover fee assessed.

For questions contact:

Sylvia Ponce de Leon, Director: <u>ciasp2@sbcglobal.net</u> OR 713-529-3507 Connie Godina, Coordinator, <u>mclimsafterschool@sbcglobal.net</u>

Office Use Only:	BiWeekly Option for Ext Day	1/4 Payment Option for	Ext Day	Initial of Staff
	Date Reg. Received	Time Received	CK#	Amount

Mandarin Immersion Magnet School (MIMS) Tuition Fee Form After School Program Spring 2019

	Grade Level 2	010-2019	2018-2019 Homero	Join Teacher	
Name of person respo	nsible for account/billing/changes		Relationship to child		
Name of person respo	nsible for account/billing/changes		Relationship to ch	ild	
Billing Street Address		City	State	ZIP	
Email Contact for pers	on(s) responsible for billing				
	sclose any information regarding my account	to the following indivi	dual(s) (if applicable):		
Name(s) A Fytended Day On	tions (Write in the amount(s) for all that a	nnlv:			
A. Extended buy op	After School Option:	ppiy.	Total Cost	<u></u>	
	Full-Time Ext Day Until 6:30 (\$1060)		\$	<u>—</u>	
	Half-Time Ext Day Until 5:30 (\$965)				
	Full Time Occasional Ext Days 5 10				
	Half Time Occasional Ext Days 5 10				
	Full Time/Half Time Supply Fee (one time				
	Bridge Enrichment Mon Tues Wed Ti				
	Bridge Enrichment Supply Fee \$10.00				
	Early Dismissal Tuition & Supply Fee unti				
	Morning Care Supervision without ASP Fi				
	Morning Care Supervision (discounted) w/AS				
	Enrichment Class(es) Tuition				
	Enrichment Class(es) Supply Fees				
	Total Cost of all options				
B. Total Payment fo	r Tuition of Full/Half Time Extended Day		\$	(B) At least	
biweekly pymt)			*	_ (,	
C. Total Payment fo	r Occ Ext Day & Occ Supply Fee		\$	(C) (Pay in Full)	
D. Total Payment fo	r Bridge Enr and Supply Fee		\$	(D) (Pay in Full)	
E. Total Payment fo	r Early Dismissal Tuition & Supply Fee		\$	(E) (Pay in Full)	
	or Morning Care				
G. Total Payment for	r Enrichment Class(es) Tuition		\$	(G) (Pay least 1/4	
H. Total Payment fo	r Enrichment Class(es) Fee		\$	(H) (Pay in Full)	
	supply fee for enrichment class? Refer to the cl				
I. Registration Fee (See timeline on front	t agyart		\$	(I) (Pay in Full)	
	B-I		\$	(J)	
Check or Money Order	r made out to: MIMS (No Credit Cards/ No Casi	h)	nclosed \$		
Initial:					
Registration in	MIMS After School Program is an acceptance	of the MIMS ASP Cont	tract Agreement. I have	e a \$0.00 outstanding	
	prior semesters.	d if I have givened f	au Enviahment Olassits	s) that was a grown and !-	
	my payment for the Grand Total. I understand the choice (s) and that the amount due may incre				
	ingly & I will submit my payment by the 2 nd du	e date, as listed in this	s packet on the front pa	age.	
account accord	f the Grand Total. I understand if I have signer	d up for Enrichment C	lass(es) that my payme	ent is based on my 1st	
I am paying <u>¼ o</u>					
I am paying ½ o choice(s) and th	ne amount due may increase or decrease if my		t. The ASP will adjust	my account	
I am paying ½ o choice(s) and th accordingly & I		t is due.	-	•	
I am paying ½ o choice(s) and the accordingly & I lam choosing the Supply Fee.	ne amount due may increase or decrease if my will submit my payment when my 2 nd payment he <u>Bi Weekly Payment Option for Extended Da</u> I understand if I have signed up for Enrichme	t is due. <u>ay</u> and am submitting nt Class(es) my ¼ pay	the 1 st payment due, in ment is based on my 1	cluding the total cost o st choice(s) and the	
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Mandarin Immersion Magnet School (MIMS) EXTENDED DAY OPTIONS AFTER SCHOOL PROGRAM – SPRING 2019

There are many options/choice for you to select from. No other Ext Day Options are offered. You must decide which option below best fits your needs. In all options, once Homework Time ends (5:15), students will spend time participating in an activity for some down time either indoors or outdoors. The Extended Day Activities may consist of: Art; Chinese Games; Board Games; Story Hour; Crafts, etc.

		Half Time Extended Day (Everyday) -		Fee of \$25.00	
		Extended Day Option	Tuition	One Time Supply Fee	
V	200	Full Time until 6:30	\$1060.00	\$25.00	
	201	Half Time until 5:30	\$965.00	\$25.00	
/To		ull) Full Time Occasional Extended Da	'	•	
√ (10	Course #	Full Time Occasional Extended Da	Tuition	One Time Supply Fee	
V	202	FT 5 Units	\$75.00	\$25.00	
	202	FT10 Units	\$150.00	\$25.00	
	204	FT15 Units	\$225.00	\$25.00	
	205	FT 20 Units	\$300.00	\$25.00	
	206	FT 25 Units	\$375.00	\$25.00	
/T		Full) Half Time Occasional Extended Da			
(10				·	
V	Course #	Half Time Occasional Ext Day until 5:30 HT 5 Units	Tuition	One Time Supply Fee	
	207	HT10 Units	\$55 \$110	\$25.00	
	208	HT15 Units	\$165	\$25.00 \$25.00	
	210	HT 20 Units	\$220	<u> </u>	
	211	HT 25 Units	\$275	\$25.00 \$25.00	
		777 = 0 7770	'	*	
		Early Dismissal Extended Day - One T			
√	Course #	Early Dismissal until 3:50 (2 days)	Tuition	One Time SupplyFee	
	212	Early Dismissal (2)	\$30.00	\$10.00	
		Bridge of Time to 2 nd Class – One Ti			
	Course #	Bridge to 2 nd Enrichment Class 3:50-4:45		One Time Supply Fee	
	213	Bridge to 2 nd Enrichment Class/day	\$80.00/day	\$10.00	
		Morning Care/Supervision	7:00AM - 8:00 AM		
	Course #	Morning Care/Supervision 7:00-8:00	Tuition	One Time Supply Fee	
	214	Morning Care/Supervision 7:00-8:00 ONLY	\$385.00	\$0.00	
	215	Morning Care/Supervision 7:00-8:00 w/ASP	\$195.00	\$0.00	
		Daily Full or Half Time Ext Day (discounted)			

Description of Extended Day Options

Full Time and Half Time Extended Day: Extended Day Activities and Homework Study are provided daily by the ASP Staff. Students not enrolled in a 1st hour Enrichment Class on any given day will always begin with Homework Study Time the 1st hour. At the start of the 2nd hour, Extended Day Activities begin and may consist of: Art; Chinese Games; Board Games; Story Hour; Crafts, etc. Homework will always be a priority. Also, Early Dismissal Days are included.

Occasional Ext Day Units — Students enrolled in this option will follow the same schedule (on the days they report to our program) as students enrolled in Full and Half Time everyday. Full Time (FT) and Half Time (HT) Units are sold in sets of 5. This option is designed for you to send your child to Ext Day on an average of 1-2 days per week. Each time your child reports to the After School Program, 1 Unit will be used. FT Occ provides services until 6:30 and HT Occ provides services from until 5:30. There is a 1 time Supply Fee of \$25.00. Also, if your child is enrolled in Half Time Ext Day and you do not pick up your child by 5:30, an AUTO Purchase of 5 HT Units will be assessed to your account which will provide services until 6:30 PM. Anyone picking up after 6:30 PM will be assessed a late pick up fee of \$2.00/minute.

<u>EARLY DISMISSAL</u> – Fun Stations (Indoor and Outdoor) will be set up each day until 3:50. This is ONLY for those students who are NOT enrolled in Full OR Half Time Extended Day everyday. If you are enrolled in Occasional Ext Day, and you need Early Dismissal, you may use one of your Units from until 3:50. If your child remains in after school after 3:50 PM, a second unit will be used.

you may use one of your Units from until 3:50. If your child remains in after school after 3:50 PM, a second unit will be used.

BRIDGE TO 2ND CLASS - If your child is enrolled ONLY in a class that begins after 4:15, your child must be supervised until the start of the class. Therefore, you must enroll in Bridge to 2nd Class. However, you MUST pick up your child immediately at the end of the Enrichment Class Time. This is only used before the class time, not after. While in After School, your child will follow the schedule, which is Homework Study.

Morning Care/Supervision – This is offered for parents who need to drop off their children "EARLY' in the mornings beginning at 7:00 AM. ONLY supervision will be offered. However, your child must bring his/her book to read.. (Just a nice quiet time for self reflection for the day.) There is no Homework Time offered for this. Note there are 2 rates. If you are an After School participant every day Mon-Fri in Full or Half Time Extended Day, there is a discounted price of \$195.00. Anyone who ONLY needs Morning Care or is enrolled on some days in ASP, the cost is \$385.00.

MANDARIN IMMERSION MAGNET SCHOOL

MASTER SCHEDULE OF ENRICHMENT CLASSES Grades PK-8 Spring 2019 Classes begin the Week of January 14 (Monday)

NOTE! NOTE! NOTE! NOTE!

<u>1st/2nd/3rd Choices:</u> Please select 1st/2nd/3rd choices based on per day per time slot as your 1st choice may have reached its maximum enrollment.

In the Fall, there are 13 weeks of Enrichment Classes. There are 18 weeks of Enrichment Classes in the Spring Semester.

NOTE: ***See course descriptions for important information regarding extra costs. In addition, if there are additional costs, the Providers will notify you.

CHOICES √

1st 2nd 3rd Course Name	Time Day	Grade C	Crse	<u> Tuition</u>	<u>Fees</u>	<u>Teacher</u>
Ballet & Chinese Dance Beg & Intermediate PK-5	4:15-5:15 Mon	PK-5	02	\$305.00	\$0.00	Mitsi Dancing School
Computer Animation, Game Design & 3D Printing	4:15-5:15 Mon	2-5	03	\$410.00	\$0.00	Monart School of Art
Group Violin Fundamentals K-8 @ 4:15	4:15-5:15 Mon	K-8	04	\$335.00	\$35.00	VIVO Professional Music
Guitar Group Lesson K-8	4:15-5:15 Mon	K-8	05	\$335.00	\$35.00	Soundscape Music Studio
Interactive Robotics	4:15-5:15 Mon	K-5	06	\$290.00	\$0.00	Interactive Robotics
Little Mandarin Speakers/PK-2	4:15-5:15 Mon	PK-2	07	\$325.00	\$25.00	VIVO Professional Music
Little Vet Schoo CAT	4:15-5:15 Mon	PK-5	80	\$290.00	\$15.00	Little Med School
Mandarin Tutoring & Practice/Mon	4:15-5:15 Mon	2-5	09	\$290.00	\$15.00	Coloquia Language Arts
Public Speaking/2-5	4:15-5:15 Mon	2-5	10	\$290.00	\$10.00	Coloquia Language Arts
Sculpture & Clay 1-5	4:15-5:15 Mon	1-5	11	\$270.00	\$40.00	City ArtWorks
Little Med School	5:20-6:20 Mon	PK-5	12	\$290.00	\$15.00	Little Med School
Soccer Clinics/Footskills K-1	5:20-6:20 Mon	K-1	13	\$270.00	\$5.00	Mini Stars
Piano (Private) @ M4:15 PK-8 closed	4:15-4:45 Mon	PK-8	14	\$575.00	\$35.00	VIVO Professional Music
Piano (Private) @ M4:50 PK-8 closed	4:50-5:20 Mon	PK-8	15	\$575.00	\$35.00	VIVO Professional Music
Guitar (Private) @ M5:25 closed	5:25-5:55 Mon	K-8	16	\$575.00	\$35.00	Soundscape Music Studio
Piano (Private) @ M5:25 PK-8 closed	5:25-5:55 Mon	PK-8	17	\$575.00	\$35.00	VIVO Professional Music
Penn PALS - An Academic Support Instruction 3rd	4:15-6:15 Mon	3	18	\$985.00	\$0.00	TAPS Academy
American Ballet Theatre K-5	4:15-5:15 Tues	K-5	19	\$325.00	\$0.00	Mitsi Dancing School
Archery for Beginners K-5	4:15-5:15 Tues	K-5	20	\$340.00	\$10.00	Mini Stars
ArtSmart-Early Childhood Art	4:15-5:15 Tues	PK-K	21	\$290.00	\$40.00	City ArtWorks
Basketball K-5	4:15-5:15 Tues	K-5	22	\$290.00	\$5.00	Mini Stars
Eng, Science and CSI/PK-3	4:15-5:15 Tues	PK-3	23	\$340.00	\$0.00	Camp Einstein
Jewelry Making	4:15-5:15 Tues	K-5	24	\$290.00	\$50.00	City ArtWorks
Mandarin Chinese Choir	4:15-5:15 Tues	K-5	25	\$340.00	\$35.00	VIVO Professional Music
Manga Animation	4:15-5:15 Tues	6-8	26	\$340.00	\$0.00	Monart School of Art
Painting on Canvas/6-8	4:15-5:15 Tues	6-8	27	\$305.00	\$40.00	Coloquia Language Arts
Taekwondo	4:15-5:15 Tues	1-4	28	\$340.00	\$30.00	Tropa Z
Guitar (Private) @ Tu4:15 closed	4:15-4:45 Tues	K-8	29	\$605.00	\$35.00	Soundscape Music Studio
Piano (Private) @ Tu4:15 PK-8 closed	4:15-4:45 Tues	PK-8	30	\$605.00	\$35.00	VIVO Professional Music
Voice (Private) @ Tu4:15 closed	4:15-4:45 Tues	K-8	31	\$605.00	\$35.00	VIVO Professional Music
Guitar (Private) @ Tu4:50 closed	4:50-5:20 Tues	K-8	32	\$605.00	\$35.00	Soundscape Music Studio
Piano (Private) @ Tu4:50 PK-8 closed	4:50-5:20 Tues	PK-8	33	\$605.00	\$35.00	VIVO Professional Music
Voice (Private) @ Tu4:50 closed	4:50-5:20 Tues	K-8	34	\$605.00	\$35.00	VIVO Professional Music
Student's Name				Total Tuition	/	

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MANDARIN IMMERSION MAGNET SCHOOL

MASTER SCHEDULE OF ENRICHMENT CLASSES Grades PK-8 Spring 2019 Classes begin the Week of January 14 (Monday)

NOTE! NOTE! NOTE! NOTE!

<u>1st/2nd/3rd Choices:</u> Please select 1st/2nd/3rd choices based on per day per time slot as your 1st choice may have reached its maximum enrollment.

In the Fall, there are 13 weeks of Enrichment Classes. There are 18 weeks of Enrichment Classes in the Spring Semester.

NOTE: ***See course descriptions for important information regarding extra costs. In addition, if there are additional costs, the Providers will notify you.

CHOICES √

1st 2nd 3rd Course Name	Time Day	<u>Grade</u>	Crse	<u>#Tuition</u>	<u>Fees</u>	<u>Teacher</u>
Guitar (Private) @Tu5:25 closed	5:25-5:55 Tues	K-8	35	\$605.00	\$35.00	Soundscape Music Studio
Piano (Private) @ Tu5:25 PK-8	5:25-5:55 Tues	PK-8	36	\$605.00	\$35.00	VIVO Professional Music
Voice (Private) @ Tu5:25	5:25-5:55 Tues	K-8	37	\$605.00	\$35.00	VIVO Professional Music
Penn PALS - An Academic Support Instruction 4th	4:15-6:15 Tues	4	38	\$1045.00	\$0.00	TAPS Academy
An Eng World(STEM) - Creative Game Design Club	4:15-5:15 Wed	3-5	39	\$295.00	\$0.00	Engineering for Kids
Youth Debate Club	4:15-5:15 Wed	3-5	78	\$340.00	\$0.00	Engineering for Kids
En Guarde: Fence for Fun/1-5	4:15-5:15 Wed	1-5	40	\$305.00	\$0.00	Bayou City Fencing
Genius Life Skills for Kids	4:15-5:15 Wed	PK-5	41	\$305.00	\$50.00	Crafty Scraps
Getting Ready Art	4:15-5:15 Wed	K-5	42	\$340.00	\$0.00	Monart School of Art
Little Med School 4 Teens	4:15-5:15 Wed	6-8	43	\$305.00	\$15.00	Little Med School
Soccer Clinics/Footskills 2-5	4:15-5:15 Wed	2-5	44	\$290.00	\$5.00	Mini Stars
Spanish for Life Beginners 6th-8th	4:15-5:15 Wed	6-8	45	\$290.00	\$25.00	Coloquia Language Arts
Yoga for Kids/PK-5	4:15-5:15 Wed	PK-5	46	\$290.00	\$5.00	Mini Stars
Piano (Private) @ W4:15 PK-8 closed	4:15-4:45 Wed	PK-8	47	\$605.00	\$35.00	VIVO Professional Music
Voice (Private) @ W4:15 closed	4:15-4:45 Wed	K-8	48	\$605.00	\$35.00	VIVO Professional Music
Piano (Private) @ W4:50 PK-8 closed	4:50-5:20 Wed	PK-8	49	\$605.00	\$35.00	VIVO Professional Music
Voice (Private) @ W4:50	4:50-5:20 Wed	K-8	50	\$605.00	\$35.00	VIVO Professional Music
Piano (Private) @ W5:25 PK-8 closed	5:25-5:55 Wed	PK-8	51	\$605.00	\$35.00	VIVO Professional Music
Voice (Private) @ W5:25	5:25-5:55 Wed	K-8	52	\$605.00	\$35.00	VIVO Professional Music
Penn PALS - An Academic Support Instruction 5th	4:15-6:15 Wed	5	53	\$1045.00	\$0.00	TAPS Academy
An Engineering World (STEM)	4:15-5:15 Thur	PK-2	54	\$295.00	\$0.00	Engineering for Kids
Art After School Mixed Media	4:15-5:15 Thur	6-8	55	\$290.00	\$50.00	City ArtWorks
Baseball for All/K-5	4:15-5:15 Thur	K-5	56	\$290.00	\$5.00	Mini Stars
Chess Instruction with USA Chess/1-5	4:15-5:15 Thur	1-5	57	\$270.00	\$5.00	Active Learning
Creative Writing & Story Book Illustration	4:15-5:15 Thur	1-5	58	\$340.00	\$0.00	Monart School of Art
Jazz/Hip Hop/Tap K-5	4:15-5:15 Thur	K-5	59	\$325.00	\$0.00	Mitsi Dancing School
Mad Science K-5	4:15-5:15 Thur	K-5	60	\$340.00	\$0.00	Mad Science of Houston
Outdoor Sports K-5	4:15-5:15 Thur	K-5	61	\$290.00	\$5.00	Mini Stars
Painting on Canvas	4:15-5:15Thur	PK-5	62	\$305.00	\$40.00	Coloquia Language Arts
Piano (Private) @ Th4:15 PK-8 closed	4:15-4:45 Thur	PK-8	63	\$605.00	\$35.00	VIVO Professional Music
Piano (Private) @ Th4:50 PK-8 closed	4:50-5:20 Thur	PK-8	64	\$605.00	\$35.00	VIVO Professional Music
Piano (Private) @ Th5:25 PK-8	5:25-5:55 Thur	PK-8	65	\$605.00	\$35.00	VIVO Professional Music
Penn PALS - An Academic Support Instruction 6th	4:15-6:15Thur	6	66	\$1045.00	\$0.00	TAPS Academy
Student's Name				Total	,	-

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MANDARIN IMMERSION MAGNET SCHOOL

MASTER SCHEDULE OF ENRICHMENT CLASSES Grades PK-8 Spring 2019 Classes begin the Week of January 14 (Monday)

NOTE! NOTE! NOTE! NOTE!

1st/2nd/3rd Choices: Please select 1st/2nd/3rd choices based on per day per time slot as your 1st choice may have reached its maximum enrollment.

In the Fall, there are 13 weeks of Enrichment Classes. There are 18 weeks of Enrichment Classes in the Spring Semester.

NOTE: ***See course descriptions for important information regarding extra costs. In addition, if there are additional costs, the Providers will notify you.

CHOICES √

1st 2nd 3rd Course Name	Time Day	Grade (Crse#	<u>Tuition</u>	<u>Fees</u>	<u>Teacher</u>
Fitness for Kids!	4:15-5:15 Fri	K-5	67	\$270.00	\$5.00	Mini Stars
Soccer Clinics/Footskills PK	4:15-5:15 Fri	PK	68	\$270.00	\$5.00	Mini Stars
Spanish for Life Part 2 PK-5	4:15-5:15 Fri	PK-5	69	\$290.00	\$25.00	Coloquia Language Arts
Tennis/K-5	4:15-5:15 Fri	K-5	70	\$270.00	\$5.00	Mini Stars
VEX IQ - Robotics Academy 3-5	4:15-5:15 Fri	3-5	71	\$300.00	\$0.00	Engineering for Kids
VEX IQ - Robotics Academy 6-8	4:15-5:15 Fri	6-8	72	\$300.00	\$0.00	Engineering for Kids
Video Game Creations/2-5	4:15-5:15 Fri	2-5	73	\$270.00	\$0.00	Active Learning
Piano (Private) @ F4:15 PK-8	4:15-4:45 Fri	PK-8	74	\$575.00	\$35.00	VIVO Professional Music
Piano (Private) @ F4:50 PK-8	4:50-5:20 Fri	PK-8	75	\$575.00	\$35.00	VIVO Professional Music
Piano (Private) @ F5:25 PK-8	5:25-5:55 Fri	PK-8	76	\$575.00	\$35.00	VIVO Professional Music
Penn PALS - An Academic Support Instruction 7th	4:15-6:15 Fri	7	77	\$985.00	\$0.00	TAPS Academy

Mandarin Immersion Magnet School (MIMS) After School Program Contract Agreement Spring 2019

By signing below, I understand the contents of this registration packet and agree to the following for the Spring 2019 semester. Disregard of this contract and/or the contents in the registration packet will result in immediate dismissal from MIMS ASP.

- 1. I understand that I am enrolling only for SPRING 2019.
- 2. <u>TIMELINES</u>: I have received a copy of the timeline with all important dates, including registration dates, payment due dates, and the dates that Extended Day, Morning Care, Early Dismissal and Enrichment Classes begin and end. (Timeline and Payment Schedule are listed on front cover.)
- 3. <u>CLASS TIMES:</u> I understand the times of Extended Day Options, Morning Care, Early Dismissal Enrichment Classes, and Homework according to the Extended Day Options Form and the Master Schedule of Enrichment Classes provided in this registration packet.

PAYMENTS: (Please initial each item below on the line)	
MUST BE SUBMITTED BY CHECK OR MONEY ORDER ONLY made out to MIMS. Cash is	
not accepted.	
If I enroll in Enrichment Classes, I will pay at least of 1/4 of the total cost of classes for the Spring	
2019 semester at registration. Payment due dates are listed on the front cover page.	
If I enroll in Extended Day (Full/Half) and Morning Care, I may choose the Biweekly Payment Schedu	ule
or the 4 Payment Plan, I understand the payment plan and agree to submit my payments by the due	:
dates listed on the front cover page.	
If I enroll in Early Dismissal and/or Occasional Ext day Day and/or Morning Care I must submit the to	ota
cost, including the supply fees.	
I will be assessed a late fee of \$10.00 each time I do not pay my bill by the due dates.	
I will be assessed \$35.00 for each returned check. I understand the HISD Comptroller's Office will	
notify me should any personal check be returned by my bank and that I am to pay the returned	
check directly to HISD via money order or cashier's check.	
I understand that at the time of Registration I must have a -0- balance for all previous	
semesters. I understand that after school services may be suspended if I do not pay my bill on	
time. Accounts with outstanding balances after Dec. 7 will be assessed a \$25.00 Rollover Fee and	
your balance will be rolled over to Spring 2019. Also, any Spring 2019 outstanding balances greater	•
than \$100 remaining after May 17 will be rolled over to the Fall 2019 with a \$25 00 rollover fee	

- 5. <u>ADD/DROP:</u> Only 2 changes are permitted during Add/Drop period (until Jan 25). No class changes will be made and **no refunds or credits** will be issued after **Jan 25**.
- 6. PRORATION OF CLASSES: ANY class attended until Jan 25 will be prorated should you drop classes. You are responsible for all costs of any classes not dropped after Jan 25. Your bill will be prorated ONLY if your child is required to attend Tutoring Classes by his/her school teacher OR if your child withdraws from MIMS.

 NOTE: NO refunds OR credits will be assessed in the event of HISD canceling after-school activities for inclement weather or any other extenuating circumstances.
- 7. OCCASIONAL DAYS:
 - If I purchase sets of Occasional Days I understand the full amount for each set is due at the time I sign up.
 - If I purchase sets of Occasional Days and they run out, another 5-Unit Occasional Card will be automatically billed to my account.
- 8. SIGNING CHILDREN OUT: Either myself or other individuals authorized to pick up my child must sign my child out from the after school program at the time of pick-up. Failure to sign the student out from the school office will be regarded as an "Incident" and may result in suspension from the program for the remaining school year. ONLY adults 18 years or over authorized to pick up children. SHOWING PHOTO ID IS MANDATORY UPON REQUEST.
- 9. ENRICHMENT CLASSES AFTER 4:15 ONLY: I must enroll my child in a 4:15 PM enrichment class or Bridge until the start time of an Enrichment Class beginning after 4:15 or Occasional Extended Day in order for my child to participate in an Enrichment Class beginning after 4:15 PM.

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- 10. CHANGES IN HOW A STUDENT GETS HOME: I MUST notify the ASP Coordinator in writing (phone calls or fax not accepted) via email to: mimsdismissal@houstonisd.org AND (ciasp2@sbcglobal.net AND mclimsafterschool@sbcglobal.net) before the "cut off time" of 2:30 for ANY changes in how my child gets home. Without written permission, my child will not be permitted to leave.
- 11. **Morning Care**: I understand that Morning Care is from 7:00AM-8:00AM. Only supervision in a quiet environment is offered and my child needs to bring a book to read.

12. LATE PICK UP:

- If my child is picked up after 6:30 PM I will be assessed a late pickup fee of \$2.00/minute.
- When I am late picking up my child from Half-Time or Enrichment I will be **automatically issued** a 5-Unit Occasional Card which will provide supervision until 6:30 PM. 1 Unit from this card will be used for the late pick up and I understand that I will have 4 Units remaining.
- After the 5th late pick-up I may be asked to make other arrangements for After School Child Care.
- The official time for our after school program will be gauged by the clock located in Pick UP Location in the school.
- Please Note: If late pick-up fees are not paid within 24 hours, the fee is automatically doubled. (Check or money order only)
- BEHAVIOR EXPECTATIONS: The HISD Code of Student Conduct will serve as the basis for all discipline expectations to ensure the safety of all students and staff members. Parents will be notified immediately if their child has violated any portion of the school's previously communicated Code of Student Conduct. Services will be suspended should disrespectful or unsafe behavior be directed towards a student or staff member, either by a parent of a student or a student enrolled in the program. I understand that it is my responsibility for reading and knowing the expectations of the HISD Code of Conduct. I also understand that the program reserves the right to deny services on a permanent basis if behavior expectations are not being met.
- 14. **SPECIAL NEEDS:** We do not provide staff trained to deal with special needs. Please contact the school administration with any questions.
- 15. **TECHNOLOGY DEVICES:** No technology devices may be used in the after school program by any student in grades PK-8. All such devices must be kept in the student's backpack.
- 16. All information published in this registration packet applies to this contract. In addition, I understand and agree to adhere to any guidelines amended to this contract and that I will be notified in writing by the after school program.
- 17. I understand that my email address and/or phone number(s) may be given to the Provider of any Enrichment class in which I have enrolled my child should the Provider find it necessary to contact me.
- 18. I understand that enrolling in the MIMS After School Program does not include any other programs offered by the school (i.e. tutoring, clubs, etc.) and that the MIMS After School Program is only responsible for services listed in this packet. If I do sign up my child in a school program and wish for a school staff member or the adult sponsor of a school related class (i.e. tutoring, clubs, etc) to pick up my child from the MIMS After School Program, I must list the names of adults on the Authorization Form authorizing them to pick up my child from the MIMS After School Program. I understand my child will not automatically be sent to any activity not related to the MIMS After School Program.

19.	MEDIA PERMISSION: YES NO	-	ze MIMS	ASP to	o include	my	child i	in photogra	aphs use	d for	publicity.
	Name of Parent (please pr	int) F	Parent Siç	gnature			/ Date		STUDE	NT N	AME
	Name of Parent (please pr	/ rint) F	Parent Siç	gnature			/ Date		STUDE	NT N	AME

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Mandarin Immersion Magnet School (MIMS) Tuition Fee Form After School Program Spring 2019

Only the individuals listed on the Tuition Fee Payment Form are authorized to make any changes to this form.

You do not need to fill out this form if the current one we have on file is correct.

However, if you are a new registrant, you must fill this out and submit it with your registration. Thank you.

Student Name	Grade Level	2018-2019 2018-201	9 Homeroom Teacher (OFFICE USE ONLY)		
Father's Name	Mother'	s Name				
Father's Home Phone#	Father's Work Phone	#	Father's Cell Pho	ne#		
Mother's Home Phone#	Mother's Work Phone	#	Mother's Cell Phone#			
Will your child be a Bu	s Rider when not reporting to a	the After School Pro	gram? 🗆 YES	□ NO		
Name	Work Phone #	Home Phone#	Other Pho	ne#		
Name	Work Phone#	Home Phone#	Other Pho	ne#		
Name	Work Phone#	Home Phone#	Other Pho	ne#		
Name	Work Phone#	Home Phone#	Other Pho	 ne#		
My child is allergic to the following:						
My child has special medical needs a Please note:	as follows:					

- 1. It is important you notify the After School Program **in writing** when you have updated information such as an address change, individuals you authorize to pick up your child, foods your child may be allergic to, etc.
- 2. If on any given day someone **NOT** listed on the ASP Authorization/Emergency Form needs to pick up your child, the After School Office must receive notification in writing (no later than 11:00AM) from the parent or the responsible individual who registered the student via email: mclimsafterschool@sbcglobal.net AND ciasp2@sbcglobal.net
- 3 Please be aware that we will NOT release your child to anyone unless we have it in writing. We will not make any exceptions.